

THE SECRETARY OF DEFENSE
WASHINGTON, D. C. 20301

November 8, 1976

MEMORANDUM FOR JAMES E. CONNOR, SECRETARY TO
THE CABINET

SUBJECT: Designation of Transition Officers

I will serve personally as Transition Officer for the Department of Defense, and have designated The Special Assistant to the Secretary, Stephen E. Herbits, to serve as the Department's Transition Coordinator. Mr. Herbits will attend the November 9 meeting in the Roosevelt Room at the White House.


Donald H. Rumsfeld



THE WHITE HOUSE
WASHINGTON

8 NOV 1976

November 5, 1976

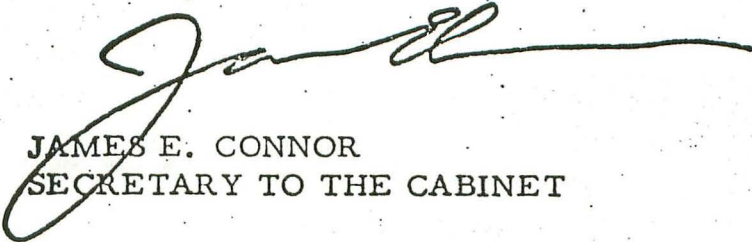
MEMORANDUM FOR THE HONORABLE DONALD RUMSFELD
SECRETARY OF DEFENSE

SUBJECT: DESIGNATION OF TRANSITION OFFICERS

The President has asked that you designate a senior policy level official to serve as your Transition Officer during the period through January 20, 1977. I would appreciate it if you would convey by return memorandum the name of that individual to my office no later than 5:00 p.m., Monday, November 8th.

A meeting of the Transition Officers will be held in the Roosevelt Room of the White House at 4:00 p.m., Tuesday, November 9th. Would you please see that your Transition Officer is informed of the meeting and attends.

Thank you.



JAMES E. CONNOR
SECRETARY TO THE CABINET



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